

**London Borough of Brent
Summary of Decisions taken by the Executive
on Monday, 12 December 2011**

PRESENT: Councillor John (Chair), Councillor Butt (Vice-Chair) and Councillors Arnold, Beswick, Crane, Jones, Long, J Moher, R Moher and Powney

ALSO PRESENT: Councillors S Choudhary

Agenda Item No	Item	Ward(s)	Decision
5.	Arboricultural Services	All Wards	<p>(i) that agreement be given to the award of a Framework Agreement for Arboricultural Services to Gristwood and Toms Ltd;</p> <p>(ii) that agreement be given to the award of a call-off contract under the Framework agreement referred to in 2.1 to Gristwood and Toms Ltd for a term of four years with a possible two year extension.</p>
6.	Parking contract extension	All Wards	<p>(i) that the concerns about the existing tendering timetable set out in paragraphs 3.3 and 3.4 of the report from the Director of Environment and Neighbourhood Services and the potential for securing a better outcome through collaboration with West London Alliance partners set out in paragraphs 3.5 to 3.7 be noted;</p> <p>(ii) that the legal advice about the risks associated with extending the existing contract set out in paragraphs 5.1 to 5.4 be noted;</p> <p>(iii) that agreement be given to the extension of the parking enforcement and notice processing contracts with APCOA for a period of twelve months and that authority be delegated to the Director of Environment and Neighbourhood Services in consultation with the Director of Finance and Corporate Services and the Director of Legal and</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 12 December 2011 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>Procurement to agree the final terms of the extension;</p> <p>(iv) that agreement in principle be given to the revised approach to tendering the contracts collaboratively set out in paragraph 3.9 and 3.11 of the Director's report.</p>
7.	South Kilburn Neighbourhood Trust - proposed constitutional amendments	Kilburn	<p>(i) that agreement be given to the following amendments to the Articles of Association of the South Kilburn Neighbourhood Trust:</p> <p>Article 4 – to remove any reference to the Chair of the South Kilburn Partnership either becoming or ceasing to be a Director of the South Kilburn Neighbourhood Trust</p> <p>Article 19.3 – to include the Chair (now not always being a Director) within the complaints procedure</p> <p>Article 25 – to allow a person who is not a Director to become Chair, and to give some flexibility as to when this appointment is made</p> <p>(ii) that responsibility for approval of future minor amendments to the Memorandum and Articles of Association of South Kilburn Neighbourhood Trust be delegated to the Director of Regeneration and Major Projects, in conjunction with the Director of Legal and Procurement.</p>
8.	LDF - submission of Joint West London Waste Plan	All Wards	<p>(i) that agreement be given to the Proposed Submission Draft Joint West London Waste Plan for publication and public consultation for 6 weeks commencing in February 2012;</p> <p>(ii) that authority be delegated to the Director of Regeneration and Major Projects to make minor editing and textual changes to the</p>

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Agenda Item No	Item	Ward(s)	Decision
			Proposed Submission Draft of the West London Waste Plan before it is formally published.
9.	Quarter 2 - Performance and Finance review	All Wards	<p>(i) that the Finance and Performance information contained in the from the Directors of Strategy, Performance and Improvement and Finance and Corporate Services report be noted and agreement given to remedial actions as necessary;</p> <p>(ii) that the current and future strategic risks associated with the information provided be noted and agreement given to the remedial actions as appropriate;</p> <p>(iii) that progress with responsible officers be challenged necessary;</p> <p>(iv) that agreement be given to the budget virements contained in the report.</p>
10.	Insurance tender - authority to award contract	All Wards	that authority be delegated to the Director of Finance and Corporate Services to award the insurance contract that is currently out to tender.
11.	Collection Fund Surplus/Deficit at 31 March 2012	All Wards	that agreement give to the calculation of the estimated Collection Fund balance as at the 31 March 2012 as a surplus of £1.0million.
12.	Any Other Urgent Business		
1.	Declarations of personal and prejudicial interests		
2.	Minutes of the previous meeting		

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Agenda Item No	Item	Ward(s)	Decision
3.	Matters arising (if any)		
4.	Deputations (if any)		
13.	Reference of item considered by Call in Overview and Scrutiny Committee (if any)		
14.	Exclusion of Press and Public		
15.	The Mead, Oxhey, Watford, WD19 5BY	All Wards	<p>(i) that the arrangement for disposal of the dwelling house known as 5 The Mead, Carpenders Park, Oxhey, Hertfordshire WD19 5BY be noted;</p> <p>(ii) that agreement be given to the sale of the property by auction;</p> <p>(iii) that authority be delegated to the Assistant Director, Property and Asset Management in consultation with the Borough Solicitor the authority to agree matters as required in order to bring the disposal to a satisfactory and speedy completion.</p>